



NIGERIA NATIONAL ACCREDITATION SYSTEM

PL 001–Policy on the Use of NiNAS Accreditation Symbols PL 001-04

PL 001-04

POLICY ON THE USE OF NiNAS LOGO, ACCREDITATION SYMBOLS AND COMBINED MARKS, AND REFERENCE TO ACCREDITATION

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Date of Approval:	23/01/2026
Date of Implementation:	23/01/2026



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1. PURPOSE AND SCOPE:

This document sets out the conditions for the use of NiNAS logo and accreditation symbols, references to accreditation and use of combined accreditation marks (ILAC MRA Mark and IAF MLA Mark). In addition, this document contains the policy guiding the protection and use of NiNAS accreditation symbols in relation to NiNAS accreditation. The requirements of this policy are to be met by the conformity assessment body (CAB) when it uses the NiNAS accreditation symbol or makes reference to it.

The accredited CAB Combined marks are a combination the NiNAS accreditation symbol and the IAF MLA or ILAC MRA Mark. The use of NiNAS accreditation symbol together with the IAF MLA or ILAC MRA Mark for the recognized schemes is only possible as NiNAS has achieved signatory status of the IAF Multilateral Arrangements and/or the ILAC Mutual Recognition Arrangement, and where the ILAC MRA/IAF MLA Mark has been registered.

2. 1 Definitions

ACCREDITATION CERTIFICATE: Formal document or a set of documents stating that accreditation has been granted for a defined scope.

COMBINED MARKS: The NiNAS accreditation symbol used in combination with either the International Accreditation Forum (IAF) or the International Laboratory Accreditation Cooperation (ILAC) Mark

ACCREDITATION SYMBOLS: Are symbols issued by NiNAS for use by a NiNAS accredited organisation (CAB) to indicate their accreditation status. An accreditation symbol is a combination of NiNAS logo, name of a conformity assessment activity and a number used to show a CAB's direct conformity with a set of accreditation requirements. Accreditation symbols as used in this Policy shall mean the accreditation symbols referred to in ISO/IEC 17011:2017.

SCOPE OF ACCREDITATION: Specific conformity assessment services for which accreditation is sought or has been granted.

NiNAS ACCREDITED ORGANISATION: Means a conformity assessment body (CAB) accredited by NiNAS as a laboratory, certification body, inspection body, proficiency testing provider, validation and verification body, and reference material provider.



2.2. Normative Documents and References

- a) ISO/IEC 17000
- b) ISO/IEC 17011- Conformity assessment - Requirements for accreditation bodies accrediting conformity assessment bodies.
- c) ILAC P8: ILAC Mutual Recognition Arrangement: Supplementary Requirements and Guidelines for the Use of Accreditation Symbols and for Claims of Accreditation Status by Accredited Laboratories and Inspection Bodies.
- d) ILAC R4: Use of the ILAC Logo and Tagline.
- e) ILAC R7: Rules for the Use of the ILAC MRA Mark.
- f) IAF PL 8: Rules for the Use of the IAF Logo
- g) IAF ML 2: General Principles on the Use of the IAF MLA Mark.

3.0 INTRODUCTION

The Nigeria National Accreditation System (NiNAS) was established on 25th March, 2015 (as the Nigeria National Accreditation Service) as a not-for profit organisation under the Incorporation of Trustee Companies and Allied Matters Act 1, 1990 Part C. However, in November, 2019, NiNAS was re-incorporated with expanded mandate as a company limited by guarantee. NiNAS is governed by a Board of Directors and was designated as the sole national accreditation body (NAB) of Nigeria with the mandate to assess the competence of conformity assessment bodies (CABs) both in Nigeria, the West African sub-region and beyond.

This document and the accompanying Annex (collectively known as the “Policy”) contain the Terms and Conditions on the use of the NiNAS logo and accreditation symbols, combined accreditation marks (ILAC-NiNAS and IAF-NiNAS) and reference to accreditation by an accredited conformity assessment body (CAB). It should be read in conjunction with the contractual agreement between NiNAS and its accredited CABs on the use of accreditation symbol and combined accreditation marks (see Appendix A). This document is prepared in line with the requirements of Clause 4.3 of ISO/IEC 17011:2017. In this document any reference to accreditation symbol means a combination of COMBINED logos and a number assigned to a CAB by NiNAS.

The DG/CEO of NiNAS reserves the right to vary or change the conditions set out in this publication (Policy) without prior notice.



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This Policy is available for download on the NiNAS web site at <http://www.ninas.ng/publications/ninas-brand/>

3.1 A CAB that uses the NiNAS accreditation symbol or makes any reference to it, shall meet the requirements of this document. A CAB shall not use an accreditation symbol or an accreditation claim in a manner that gives the impression that NiNAS accepts responsibility for the conformity assessment results.

3.2 NiNAS encourages its accredited facilities to promote their accreditation by using the “NiNAS Accredited” on their NiNAS-endorsed reports and certificates. An accredited CAB shall ensure that it describes its accreditation status in a manner that does not imply that it holds accreditation in areas outside its scope of accreditation. It is the policy of NiNAS that any certificate or report not displaying the relevant NiNAS accreditation symbol or referring to accreditation shall not be considered as endorsed by NiNAS.

4.0 REQUIREMENTS

4.1 NiNAS Logo

NiNAS is the registered trademark owner of the “NiNAS” logo. The “NiNAS logo” is for the exclusive use by NiNAS. Accredited organisations, may use the “NiNAS Accredited” symbols, and/or make a narrative reference to their NiNAS accreditation, but cannot use the NiNAS logo in such references. Where the NiNAS name (not to be confused with the “NiNAS” logo) is used by accredited organisations in a narrative reference to accredited status, it shall always be accompanied by at least the word “accredited”.

NiNAS may allow the use of its logo, subject to prior permission, in cases such as a promotional event, seminars, conventions, webinars, conferences, brochures, writeups, papers, or journals, where these are related to conformity assessment where accreditation has a role or in a case when NiNAS is participating or a party to it. Such permissions shall be officially sought from NiNAS, where the method and way of presentation of NiNAS logo can be agreed.



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The following forms of NiNAS logo are exclusively used by NiNAS:



Colour

or



Black

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The ILAC logo is incorporated into and is a fundamental part of the design of the ILAC tagline. The ILAC tagline may only be used in conjunction with the ILAC logo. ILAC, and the NiNAS, will take appropriate action if it considers there is misuse of the logo and / or the logo and tagline that may cause damage to the reputation of ILAC and NiNAS.

The Criteria for Granting Permission to use the ILAC Logo includes but not limited to:

- It must not be used in a situation that is likely to damage or diminish the ILAC and NiNAS reputation.
- It must not be misleading.
- Use of the ILAC logo shall not imply an endorsement of the content or material on which it is displayed. It shall not in any way imply that a product, service (such as training) or person is covered by accreditation. The logo may only be used in promotional material associated with training when that training is organised by, or on behalf of, NiNAS/ILAC, or relates to ILAC/NiNAS requirements.

4.2 NiNAS Accreditation Symbol

4.2.1 The NiNAS Accreditation Symbol (known as “accreditation symbol” in ISO/IEC 17011 standard), is a registered trademark. NiNAS is the owner of all rights worldwide in and to the Accreditation Symbol, and is the entity responsible for the protection of the symbol. In this regard, NiNAS as the trademark owner has the sole rights to use and license the use of, the Accreditation Symbol.



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4.2.2 All requirements related to the use of NiNAS accreditation symbol also apply to any other reference to NiNAS accreditation.

4.2.3 Only accredited CABs are permitted to use the accreditation symbol or make reference to its accreditation status. Accredited organisations are required to use only the NiNAS accreditation symbol that are provided to them by NiNAS personnel.

4.2.4 Only Technical Signatories recognized by NiNAS are authorised to sign reports or certificates bearing the NiNAS accreditation symbol or making reference to NiNAS accreditation.

4.2.5 An accredited CAB shall only display the NiNAS accreditation number or reference to NiNAS accreditation with the relevant NiNAS accreditation symbol on reports or certificates containing results covered by the scope of accreditation, in addition to all other requirements in this policy document.

5.0 Form and Display of NiNAS Accreditation Symbol

5.1 The form of NiNAS Accreditation Symbol is shown below in the figure. It shall be displayed only in the form, scaling and colour approved by NiNAS.

5.2 The NiNAS Accreditation Symbol may be reproduced in black and white or in colour provided the approved colours are used.



Testing
No. T0001

Black



Testing
No. T0001

Colour



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5.3 Accredited CABs shall only use the Accreditation Symbol in conjunction with their relevant accreditation number. The organisation's accreditation number shall be printed centrally immediately under the NiNAS accreditation symbol. The accreditation number shall appear in a four (4) numeric digit format provided by NiNAS.

5.4 The NiNAS Accreditation Symbol may be displayed on a CAB's stationery/letterhead subject to the following conditions:

- a). only if the logo or title of the accredited organisation is also shown;
- b). the NiNAS Accreditation Symbol is not given more prominence than the title or logo of the accredited organisation; and
- c). the Symbol is used not more than once for each accreditation.

5.5 For electronic reproduction of the NiNAS Accreditation Symbol, the following shall apply:

- a) the NiNAS Accreditation Symbols are to be reproduced so that infilling does not occur;
- b) degradation and/or distortion of the NiNAS Accreditation Symbol graphic is avoided; and
- c) electronic versions of the NiNAS Accreditation Symbols shall be obtained from NiNAS.

5.6 The NiNAS Accreditation Symbol shall have a minimum height of 20 mm and minimum width of 25 mm.

5.7 Accredited organisations shall base all reproductions of the NiNAS Accreditation Symbols on the master versions shown in Appendix B of this Policy which are available as electronic files from NiNAS. The images in Appendix B are for illustration only, and redrawn approximations shall not be used.

6.0 Conditions for Use of NiNAS Accreditation Symbol

6.1 The NiNAS Accreditation Symbol and reference to accreditation (granted by NiNAS) may only be used once accreditation has been granted in line with NiNAS procedures.

6.2 An accredited CAB shall take all reasonable steps to ensure at all times that the only accreditation symbol it uses is the accreditation symbol provided to it by NiNAS.

6.3 The NiNAS Accreditation Symbol shall be used by an accredited CAB only under the name or the registered trade name of the legal entity which holds accreditation.



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6.4 Accredited organisations may make reference to NiNAS accreditation provided they ensure that NiNAS accreditation is not stated or implied for non-accredited activities, sectors, or locations.

6.5 The scope(s) of accreditation shall be clearly defined in all quotations that contain the NiNAS Accreditation Symbol or refer to NiNAS accreditation.

6.6 The NiNAS Accreditation Symbols shall not be used in such a way as to suggest that NiNAS has certified, or approved, any product, process or any service supplied by an accredited organisation, or in any other misleading manner.

6.7 The NiNAS Accreditation Symbols shall not be used in any way that may mislead the reader about the status of an accredited organisation.

6.8 The NiNAS Accreditation Symbol shall not be used in such a way as to imply or suggest that NiNAS accepts responsibility for activities carried out under the scope of accreditation.

7.0 Use of NiNAS Accreditation Symbols on Publicity Materials

7.1 NiNAS accredited organisations may incorporate NiNAS Accreditation Symbol(s) in publicity material that refers to accredited services, provided that the conditions relating to their reproduction contained in this document are met.

7.2 The term “publicity materials” shall not include notices, labels, documents, or written announcements affixed to or otherwise appearing on goods or products.

8.0 Use of the ILAC/IAF COMBINED Mark

8.1 General

This section of the Policy outlines the conditions for the use of the:

- ILAC MRA Mark;
- ILAC Logo and Tagline
- Accredited CAB combined ILAC MRA Mark;
- IAF Combined Mark; and
- IAF CERTSEARCH Mark.

8.2 Combined ILAC MRA Mark

- i The Combined ILAC MRA Mark is the ILAC MRA Mark used in combination with NiNAS corporate logo and can only be used by NiNAS for accredited activities covered by the scope of its ILAC MRA signatory status.



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ii Accredited CABs shall not use the Combined ILAC MRA Mark as shown below:



8.3 ILAC Logo and Tagline

i The ILAC Logo and ILAC Tagline are used in conjunction as shown below, and can only be used along with the NiNAS corporate logo as shown in the sample below:



ii. Only NiNAS is authorised to use the ILAC logo and tagline, and may only do so for specific promotion of ILAC. NiNAS may not authorise the use of ILAC logo and tagline to any other person or body.

iii. Accredited CABs shall not use the ILAC logo and tagline.

9.0 Accredited CAB Combined ILAC MRA Mark

i. The Accredited CAB Combined ILAC MRA mark is the ILAC MRA Mark used in combination with the NiNAS accreditation symbol that the accredited CAB is entitled to use.

ii Accredited testing, calibration and medical testing laboratories, inspection bodies, blood transfusion facilities, proficiency testing providers and reference material producers are entitled to use the Accredited CAB Combined ILAC MRA mark, subject to approval being obtained by NiNAS.



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- iii NiNAS accredited organisations that are authorized to use the Combined ILAC MRA Marks shall adhere to the requirements of ILAC R7 and ILAC P8, respectively.
- iv A sample of the Accredited CAB Combined ILAC MRA mark is shown below:



10.0 IAF Combined Mark

- i The IAF Combined Mark is the IAF MLA Mark used in combination with the NiNAS accreditation symbol.
- ii Accredited management system certification bodies, product certification bodies and personnel certification bodies are entitled to use the IAF Combined Mark subject to approval being obtained by NiNAS.
- iii The combined mark can only be used in association with activities for which the CAB is accredited by NiNAS and are within NiNAS' IAF MLA main scopes referred in 6.1.4 (ii) above.
- iv The combined mark may only be used by CABs on accredited certificates or validation/verification statements where the scope of the certificate or statement includes an IAF MLA sub-scope, (e.g., QMS, EMS, FSMS, etc.).
- v The CAB shall not allow its customers to use the combined mark.
- vi An example of the IAF Combined Mark is shown below:



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11.0 IAF CERTSEARCH Mark

- i The IAF CERTSEARCH Mark, as shown below, may only be used by the following organisations, once they have agreed to be included in the IAF CERTSEARCH database:
 - NiNAS, under the main scope ISO/IEC 17021-1;
 - Accredited management system certification bodies for which NiNAS is recognized under the IAF MLA; and
 - Entities certified by these accredited Management System Certification Bodies, falling within the NiNAS scope of recognition under the IAF MLA.
- ii An example of the IAF CERTSEARCH Mark is shown below:



- iii The IAF CERTSEARCH Mark shall be used in accordance with the IAF PL 9 document.

12.0 Use of the Combined Marks

12.1 The use of Combined ILAC MRA and IAF MLA Marks is not authorized by NiNAS, unless the Agreement in Annex A of this document is signed by NiNAS and the accredited CAB.

12.2 Accredited CABs shall not use the ILAC or IAF Mark without the NiNAS accreditation symbol and accreditation number.



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12.3 The combined mark may only be used by CABs in letterheads, quotations for work, advertisements, or websites where the CAB is accredited within NiNAS IAF MLA main scope or main scope and sub-scope, or within NiNAS' ILAC MRA scope, as applicable.

12.4 The accredited CAB shall not use the combined mark without a written permission from NiNAS to do so.

12.5 NiNAS will monitor the use of the combined marks during assessments of the CAB to ensure that the CAB adheres strictly to the terms and conditions for use of the combined marks.

12.6 CABs authorized to use the combined mark shall comply with the following requirements regarding the use of the relevant combined mark:

- The requirements specified in this document, PL 001 and the agreement specified in Annexes C and D respectively, of this document;
- ILAC P8: Supplementary requirements and guidelines for the use of accreditation symbols and for claims of accreditation status by accredited conformity assessment bodies;
- IAF ML2: “General principles on use of the IAF MLA Mark” - for accredited Certification Bodies; or
- ILAC R7: “Rules for the Use of the ILAC MRA Mark” - for accredited laboratories and inspection bodies.

12.7 NiNAS reserves the right to immediately suspend or withdraw the CAB's accreditation in accordance with its procedure if the CAB misuses the combined mark.

13.0 Reference to Accreditation

13.1 When an accredited organisation wishes to make reference to its accreditation instead of using the NiNAS Accreditation Symbol, it shall without variation use the phrases:

- A NiNAS-accredited calibration laboratory-No. C0000
- A NiNAS-accredited testing laboratory-No. T0000
- A NiNAS-accredited medical testing laboratory-No. M0000
- A NiNAS-accredited inspection body-No. IN0000
- A NiNAS-accredited proficiency testing provider-No. PT0000
- A NiNAS-accredited reference material producer-No. RM0000



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- A NiNAS-accredited certification body for quality management system-No. 0000
- A NiNAS-accredited certification body for environmental management system-No. 0000
- A NiNAS-accredited certification body for occupational health & safety management system-No. 0000
- A NiNAS-accredited certification body for information security management system-No. 0000
- A NiNAS-accredited certification body for persons-No. 0000
- A NiNAS-accredited products certification body-No. 0000
- A NiNAS-accredited processes certification body-No. 0000
- A NiNAS-accredited services certification body-No. 0000
- A NiNAS-accredited validation and verification body-No. 0000

13.2 An accredited organisation that wishes to make reference to NiNAS accreditation in the forms indicated above shall seek and obtain a written approval from NiNAS. The accredited organisation shall take all reasonable steps to ensure that this wording is used precisely by any customer when referring to the use of an accredited organisation.

14 Suspension and Withdrawal of NiNAS Accreditation

14.1 Upon withdrawal or suspension of relevant NiNAS accreditation, the accredited organisation shall cease to issue conformity assessment certificates, reports and quotation displaying NiNAS Accreditation Symbols or references to NiNAS accreditation (including marks displayed on websites).

14.2 Upon suspension or withdrawal of NiNAS accreditation, accredited organisations shall immediately cease distribution and use of all items on which the NiNAS Accreditation Symbol is displayed and this shall include the removal of Accreditation Symbols displayed on websites and stationery. 14.3 In the event that a NiNAS accredited organisation's accreditation is suspended or withdrawn, the organisation shall take all reasonable steps to ensure that it and its licensees immediately cease use of stationery, literature, websites and advertisements bearing the NiNAS Accreditation Symbol or reference to NiNAS accreditation.



15. Misuse of the Accreditation Symbols

15.1 The NiNAS Accreditation Symbols shall not be used in any way that contravenes the provisions in Section 5.8 above and in other section contained in this Policy.

15.2 The NiNAS Accreditation Symbols shall not be used in any misleading manner such as, the use of the symbols in such a way as to imply that NiNAS has certified or approved any product, person, or service certified by a NiNAS accredited organisation.

15.3 The Accreditation Symbol shall not be used in a way as to imply that NiNAS accepts responsibility for activities carried out under the scope of accreditation and/or certification. This includes the quality or performance of certified management system, product, person, process or service, and the accuracy or correctness of the results reported or decisions taken by the accredited organisation.

15.4 Clients of NiNAS accredited organisations shall not use the NiNAS Accreditation Symbols

15.5 All the conditions stated in 8.1 to 8.2 shall also apply to references to NiNAS accreditation.

16. Changes

16.1 Whenever any changes are made to the NiNAS Accreditation Symbol, NiNAS will inform accredited organisations of such changes and proper use, and accredited organisations shall promptly conform to all modifications.

17 Sanctions

17.1 Any use of the NiNAS Accreditation Symbol or reference to accreditation that might contravene the conditions set out in this Policy will be considered a misuse of the symbol (or reference to accreditation). Such an action shall be subject to adverse action which may include:

- a request for corrective action;
- withdrawal of NiNAS accreditation;
- publication of the transgression;
- legal actions; or
- any other actions deemed necessary by NiNAS to maintain the integrity of its symbol and accreditation activities.



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18. Agreement for the Use of NiNAS Accreditation Symbols by an Accredited CAB

In the event that an applicant CAB is granted accreditation by NiNAS, it shall sign, and abide by, the Agreement contained in Appendix A of this Policy

19. Monitoring of the Use of the Accreditation Symbol

During on-site assessments, NiNAS assessors shall monitor the accredited organisation's use of the accreditation symbol. Assessors shall endeavor to collect objective evidence of the accredited organisation's use of the symbol and make same available to NiNAS. The objective evidence may include a documented procedure to enforce the proper use and protection of the NiNAS accreditation symbol.



20. Document History

Modification No/Date	Proposed by	Page No.	Summary of Modification
30/07/2020	Quality Manager	All	<ul style="list-style-type: none">• Updated to reflect NiNAS new organisational structure;• Inclusion of how NiNAS meets the requirements of clauses 4.3.3a and 4.3.3b
30/07/2020	Quality Manager	12	Introduction of the 'Monitoring of the Use of Accreditation Symbols'
28/11/2023	Quality Manager	All	Update on the form of accreditation symbols
26/01/2026	Quality Manager	All	Updated to reflect the requirements of the NiNAS new status as an MRA signatory.



Appendix A:

Agreement for the Use of the NiNAS Accreditation Symbol by an Accredited CAB

1. BACKGROUND

NiNAS is the trademark owner of the NiNAS logo. The accredited CAB has been granted accreditation by NiNAS, pursuant to a separate agreement already signed during the application process. As part of its accreditation, NiNAS wishes to permit the accredited CAB to use the NiNAS Accreditation Symbol(s), in accordance with the provisions of this agreement and Policy for the Use of NiNAS Accreditation Symbols, PL 001 (as contained in this document).

The Nigeria National Accreditation System, NiNAS, was registered in Nigeria as a not-for-profit organisation on 25th March, 2015, under the Incorporation of Trustee Companies and Allied Matters Act 1, 1990 Part C. NiNAS was however, re-incorporated in November, 2019 as company limited by guarantee.

The NiNAS Accreditation Symbol as used in this document is a combination of NiNAS logo, name of a conformity assessment activity and a number, issued by NiNAS to a CAB to indicate its accreditation status. Both the NiNAS logo and accreditation symbols are registered trademarks.

2. THIS AGREEMENT (EFFECTIVE AS OF THE DATE NiNAS GRANTS ACCREDITATION TO THE CAB), BY AND BETWEEN

the Nigeria National Accreditation System Ltd/GTE (herein known as “NiNAS”) with registration number RC 1630107

AND NiNAS ACCREDITED CAB (CONFORMITY ASSESSMENT BODY)

CAB Name:

.....Company

Number (if applicable):.....

NiNAS Accreditation Number:.....

Address:.....



.....

.....

Herein referred to as the **accredited CAB**

3. GRANT

In consideration of the obligations of the accredited CAB under this agreement, NiNAS grants the accredited CAB a non-exclusive license to use the NiNAS Accreditation Symbol(s) strictly in accordance with the provisions of this agreement and Policy on the Use of NiNAS Accreditation Symbols.

4. ACCREDITED CAB'S OBLIGATIONS AND REQUIREMENTS

- a) The accredited CAB shall ensure that it holds permission from NiNAS through this signed Agreement, before using the NiNAS Accreditation
- b) Symbol(s)
- c) The accredited CAB shall ensure that, at all times, its use of the NiNAS Accreditation Symbol does not breach any requirements set out in the Policy for Use.
- d) The accredited CAB agrees to adhere to the Policy for the Use of the NiNAS Accreditation Symbol at all times, this includes the provisions of this agreement, the provisions of the NiNAS Accreditation Agreement.
- e) The NiNAS Accreditation Symbol shall only be reproduced in the manner prescribed in Sections 5 and 7 of the Policy for Use.
- f) The accredited CAB will indemnify NiNAS against all liabilities, costs, expenses, damages and losses (including, but not limited to any direct, indirect or consequential losses, loss of profit, loss of reputation and all interest, penalties and legal costs, calculated on a full indemnity basis) due to the accredited CAB's:
- g) exercise of its rights under this agreement (including, but not limited to, any claim made against NiNAS for actual or alleged infringement of a third party's intellectual property rights arising out of, or in connection with, the accredited CAB's exercise of its rights); or
- h) NiNAS will give the accredited CAB a written notice of any intended action under this clause 4(f) above, to which the accredited CAB has three (3) weeks to answer before NiNAS shall be entitled to take proceedings against the accredited CAB. During this time the accredited CAB must take all reasonable steps to restore the



situation to compliance with this agreement, working in close cooperation with NiNAS.

5. SUSPENSION AND TERMINATION

- a) The accredited CAB's rights under this agreement shall automatically and immediately be suspended during any period where the accredited CAB either voluntarily suspends its accreditation or has such a suspension imposed by NiNAS. The accredited CAB's rights under this agreement shall be automatically reinstated when the suspension of the accredited CAB's accreditation is lifted and the relevant accreditation reinstated. For the avoidance of doubt, the accredited CAB shall not use the NiNAS Accreditation Symbol during any period of suspension.
- b) NiNAS reserves the right to terminate this Agreement by giving notice in writing if the accredited CAB is in default of its obligations under this Agreement.
- c) This Agreement will terminate automatically and immediately without the need for prior notification if:
 - i. the accredited CAB becomes insolvent, or if an order is made or a resolution is passed for the winding up of the accredited CAB, or if an administrator, administrative receiver or receiver is appointed in respect of the whole or any part of the accredited CAB's assets or business, or if the accredited CAB makes any composition with its creditors or takes or suffers any similar or analogous action in consequence of debt.
 - ii. the accredited CAB has its accreditation withdrawn by NiNAS;
 - iii. the accredited CAB voluntarily withdraws its accreditation; or on the occasion that:
 - iv. NiNAS is suspended from the AFRAC MRA.
 - v. NiNAS is suspended from IAF MLA and/or ILAC MRA.
- d) Upon the termination of this Agreement, the accredited CAB no longer has the right to use the NiNAS Accreditation Symbol and the accredited CAB shall cease all such use.



6. LAW AND JURISDICTION

This Agreement shall be governed and construed in accordance with Nigerian Laws and the Parties irrevocably agree that the Nigerian courts are to have jurisdiction to settle any disputes and to entertain any suit, action or proceedings (a) arising out of, or in connection with, this Agreement or (b) relating to any non-contractual obligations from, or in connection with, this Agreement.

7. DECLARATION

I declare that I am authorised to enter into this agreement on behalf of the applicant CAB.

N.B: All the necessary fields in this appendix shall be filled by the authorised personnel of the applicant CAB. Please indicate the discipline in which the applicant CAB is applying for accreditation.

Testing

Calibration

Medical Testing

Inspection

Certification body for management systems

Certification body for persons

Certification body for products, services and processes

Validation and Verification Body

Please tick the relevant schemes above

This Agreement has been entered into on the date that NiNAS grants accreditation to the applicant CAB.



Appendix B: Forms of NiNAS Accreditation Symbols



Colour



Rules for the Use of NiNAS Accreditation Symbols

PL 001043



Black



Appendix C: AGREEMENT FOR THE USE OF THE NiNAS ACCREDITED CONFORMITY ASSESSMENT BODY (CAB) COMBINED ILAC MRA MARKS

THIS AGREEMENT IS EFFECTIVE BETWEEN:

1. The Nigeria National Accreditation System (NiNAS) and its accredited CAB.

Name of Organisation:	
Address of Organisation	
Accreditation Scheme: (e.g., ISO/IEC 17021-1)	
NiNAS Accreditation Number:	

2. BACKGROUND

ILAC is the owner of the ILAC MRA Mark and has licensed the use of the ILAC MRA Mark to NiNAS in accordance with the terms of the ILAC MRA Mark Agreement, pursuant to which NiNAS has developed the NiNAS “Accredited CAB Combined ILAC MRA Marks”. As part of its accreditation, NiNAS wishes to permit the accredited CAB to use the NiNAS accredited CAB Combined ILAC MRA Marks, in accordance with the provisions of this agreement. These provisions are in close and direct relationship with ILAC R 7-F1, which is the Agreement for the Use of the ILAC MRA Mark. This agreement is by, and between, ILAC and NiNAS, proving that it is a signatory to the ILAC MRA for a given scope.

3. GRANT

In consideration of the obligations of the accredited CAB under this agreement, NiNAS grants the accredited CAB a non-exclusive license to use the NiNAS accredited CAB Combined ILAC MRA Mark strictly in accordance with the provisions of this agreement, NiNAS Policy, PL 001 and the ILAC document, ILC R 7 (the ILAC Rules for the Use of the ILAC MRA Mark).

4. ACCREDITED CAB’S OBLIGATIONS AND REQUIREMENTS

- a. The accredited CAB shall ensure it holds permission from NiNAS, through this signed Agreement, before using the NiNAS accredited Combined ILAC MRA Mark.



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- b. The accredited CAB shall only use the Restricted Marks in territories in which the ILAC MRA Mark is a registered trademark (or equivalent), or where an application for registration has been lodged and registration is pending. The accredited CAB undertakes not to use the Restricted Marks in any other territory.
 - c. The accredited CAB shall ensure that, at all times, its use of the NiNAS accredited CAB Combined ILAC MRA Mark:
 - Does not breach any requirements set out in the Rule for Use; and
 - Will not cause NiNAS to breach the terms of the MRA.
 - d. The accredited CAB agrees to adhere to the rules for the use the NiNAS accredited Combined ILAC MRA Mark at all times.
 - e. The NiNAS accredited CAB Combined ILAC MRA Mark shall only be reproduced in the manner prescribed in Appendix B of the NiNAS Policy on the Use of Accreditation Symbols.
 - f. The accredited CAB will indemnify NiNAS against all liabilities, costs, expenses, damages and losses (including, but not limited to any direct, indirect or consequential losses, loss of profit, loss of reputation and all interests, penalties and legal costs, calculated on a full indemnity basis) due to the accredited CAB's:
 - Exercise of its right under this agreement; or
 - Misuse of any of the Restricted Marks, including breach or negligent performance or non-performance of this agreement.

NiNAS will give the accredited CAB a written notice of any intended action under this Section 11.1 to which the accredited CAB has three (3) weeks to answer before NiNAS shall be entitled to take proceedings against the accredited CAB. During this time, the accredited CAB must take all reasonable steps to restore the situation to compliance with this agreement, working in close cooperation with NiNAS.

- g. The accredited CAB will not:
 - Use the ILAC MRA Mark in any form other than as part of a NiNAS accredited CAB Combined ILAC MRA Mark;
 - Use in its business any other trademark that is similar to any of the Restricted Marks, and could cause confusion;



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- In any territory, apply for, or obtain registration of any of the Restricted Marks or, of any trade or service mark which consists of, comprises of, or is confusingly similar to any of the Restricted Marks;
 - Grant to any third party any license of any of the Restricted Marks;
 - Challenge in any way, whether directly or indirectly, the ownership by either NiNAS or ILAC of any of the Restricted Marks.

5. GOODWILL

Any goodwill derived from the use by the accredited CAB of the NiNAS accredited CAB Combined ILAC MRA Mark shall accrue to NiNAS (or such other party as NiNAS may direct). NiNAS may, at any time, call for a confirmatory assignment of that goodwill and the accredited CAB shall immediately execute it.

6. SUSPENSION AND TERMINATION

- a) The accredited CABs rights under this agreement shall automatically and immediately be suspended during any period where the accredited CAB either voluntarily suspends its accreditation or has such a suspension imposed by NiNAS. The accredited CAB's rights under this agreement shall be automatically reinstated when the suspension of the accredited CAB's accreditation is lifted, and the relevant accreditation reinstated. For the avoidance of doubt, the accredited CAB shall not use the NiNAS accredited CAB Combined ILAC MRA Mark during any period of suspension.
- b) NiNAS reserves the right to terminate this Agreement by giving notice in writing, if the accredited CAB is in default of its obligations under this Agreement.
- c) This Agreement will terminate automatically and immediately without the need for prior notification if:
 - the accredited CAB becomes insolvent, or if an order is made or a resolution is passed for the winding up of the accredited CAB, or if an administrator, administrative receiver or receiver is appointed in respect of the whole or any part of the accredited CAB's assets or business, or if the accredited CAB makes any composition with its creditors or takes or suffers any similar or analogous action in consequence of debt;
 - the accredited CAB has its accreditation withdrawn by NiNAS;
 - the accredited CAB resigns its accreditation;



or, on the occasion that:

- NiNAS is suspended from the ILAC MRA;
 - NiNAS ILAC membership or the MRA is terminated;
 - The registration of the ILAC MRA Mark is cancelled by trademark authorities or is not renewed.
- d) Upon the termination of this Agreement, the accredited CAB no longer has the right to use NiNAS accredited CAB Combined ILAC MRA Mark, and the accredited CAB shall cease all such use.

7. LAW AND JURISDICTION

This Agreement shall be governed and construed in accordance with the Laws of the Federal Republic of Nigeria, and the Parties irrevocably agree that the Nigerian courts are to have jurisdiction to settle any disputes and to entertain any suit, action or proceedings arising out of, or connection with, this Agreement, or relating to any non-contractual obligations arising from, or in connection with, this Agreement.

8. DECLARATION

I declare that I am authorised, on behalf of the accredited CAB, to submit this application, and that NiNAS accreditation is held by the accredited CAB for the following disciplines in which the accredited CAB is applying to use the NiNAS accredited Combined ILAC MRA Marks.

- | | |
|-----------------|--------------------------|
| Testing | <input type="checkbox"/> |
| Calibration | <input type="checkbox"/> |
| Medical Testing | <input type="checkbox"/> |
| Inspection | <input type="checkbox"/> |
| PT | <input type="checkbox"/> |



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This Agreement has been entered into on the date of signature of both parties.

On behalf of the accredited CAB

On behalf of NiNAS

Signature:

Signature:

Designation:

Designation:

Date:

Date:



Appendix D: AGREEMENT FOR USE OF THE IAF MLA MARK BETWEEN A LICENSED IAF MLA ACCREDITATION BODY MEMBER AND AN ACCREDITED CONFORMITY ASSESSMENT BODY (CAB)

THIS AGREEMENT IS EFFECTIVE BETWEEN:

The Nigeria National Accreditation System (NiNAS) and its accredited CAB.

Name of Organisation:	
Address of Organisation	
Accreditation Scheme: (e.g., ISO/IEC 17025)	
NiNAS Accreditation Number:	

1. The International Accreditation Forum Inc (“IAF”) is the owner of the trademark known as the IAF Multilateral Recognition Arrangement Mark or IAF MLA Mark.
2. The Nigeria National Accreditation System (NiNAS), whose corporate office is located in the Lokogoma District of the FCT, Abuja, Nigeria, has a non-exclusive and non-transferable license to use the IAF MLA Mark, subject to its maintenance of its IAF MLA Membership and IAF Accreditation Body (AB) membership and observance of conditions and restrictions set out in the agreement with the IAF MLA Member.

NOTE: The IAF logo is not to be used by any IAF Member or accredited CAB on any documentation under any circumstances without permission. The IAF logo is for use only by the IAF Board and Secretary to denote official IAF documents.

3. NiNAS’ accredited CAB, whose details appear in the table above, applies for permission to use the IAF MLA Mark, only in conjunction with the licensed IAF MLA Member’s accreditation symbol, subject to the terms and conditions set out below.
4. NiNAS grants to its accredited CAB permission to use the IAF MLA Mark for main scopes and subsopes of the IAF MLA, for which the CAB has been accredited by NiNAS, from the date of this Agreement, subject to the conditions and restrictions as follows:



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- a. The accredited CAB shall only use the IAF MLA Mark together with their NiNAS accreditation symbol in the manner set out in IAF ML2, *General Principles on Use of the IAF MLA Mark*, and in accordance with the main scopes and subsopes of the IAF MLA of which NiNAS is a signatory to, and for which the CAB has been accredited;
 - b. The IAF MLA Mark combined with NiNAS logo shall be reproduced only in a form that is obtained from NiNAS, and shall be reprinted or used according to the following specifications:
 - i. In black and white or in the colours Pantone 2747 (dark blue) and Pantone 299 (light blue),
 - ii. On a clearly contrasting background,
 - iii. In a size which makes all the words of the IAF MLA Mark clearly distinguishable, with the width of the IAF MLA Mark no less than 20 millimeters for printed media and 75 pixels for digital media.
 - c. The proposed permitted use is non-exclusive;
 - d. The permission granted to the accredited CAB to use the said IAF MLA Mark is non-transferrable;
 - e. The accredited CAB shall not use the IAF MLA Mark on any documentation unless the NiNAS accreditation symbol and the accredited CAB's name or logo are included on the same displayed page and all are of approximately the same size;

NOTE: The documentation can be in any form or type of medium.

- f. The accredited CAB shall use the IAF MLA Mark in strict accordance with the instructions, conditions, standards of quality and IAF MLA Mark specifications supplied by NiNAS or the IAF at any time and from time to time;
- g. The accredited CAB shall supply specimens of its usage of the IAF MLA Mark to NiNAS or the IAF, if requested by NiNAS or the IAF;
- h. The accredited shall not allow its certified organisations to use the IAF MLA Mark;
- i. The accredited CAB shall monitor and take suitable action its use of the IAF MLA Mark and to prevent any incorrect references or misleading use by itself or its certified organisations;
- j. The accredited CAB acknowledges and agrees that it has no proprietary right, title or interest in the IAF MLA Mark;



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- k. The accredited CAB agrees to cooperate fully and in good faith with NiNAS and/or IAF for the purpose of securing or protecting IAF's right in the IAF MLA Mark;
 - l. The accredited CAB further agrees not to challenge directly or indirectly IAF's right, title or interest in the IAF MLA Mark.
5. The Agreement to use the IAF MLA Mark may be terminated as follows:
- a. At any time by agreement of the parties;
 - b. At any time by NiNAS in the event that the conditions in this Agreement are not satisfied;
 - c. Immediately, in the event accreditation is withdrawn from the accredited CAB by the licensed IAF MLA Member;
 - d. Immediately, in the event of the termination of NiNAS' membership of the IAF MLA or IAF membership;
 - e. Immediately, in the event of the termination of the Agreement for the use of the IAF MLA Mark between IAF and NiNAS;
 - f. By NiNAS, duly advising the accredited CAB; or
 - g. By the IAF duly advising the accredited CAB.
6. The accredited CAB shall indemnify and save IAF, its directors, officers, employees and authorized representatives, including NiNAS, from and against, any and all claims, liabilities, demands, proceedings, causes of action, costs and expenses (including legal fees as incurred) arising from the breach or default of the accredited CAB under this agreement.

7. LAW AND JURISDICTION

This Agreement shall be governed and construed in accordance with the Laws of the Federal Republic of Nigeria and the Parties irrevocably agree that the Nigerian courts are to have jurisdiction to settle any disputes and to entertain any suit, action or proceedings arising out of, or in connection with, this Agreement, or relating to any non-contractual obligations arising from, or in connection with, this Agreement.

8. DECLARATION

I declare that I am authorized, on behalf of the accredited CAB, to submit this application, and that NiNAS accreditation is held by the accredited CAB for the



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following fields in which the accredited CAB is applying to use the NiNAS Accredited CAB Combined IAF MLA Marks.

Management System Certification

Product Certification

Persons Certification

Validation and Verification Bodies

This Agreement has been entered into on the date of signature of both parties.

Licensed to use the IAF MLA Mark in conjunction with the NiNAS accreditation symbol for the main scopes and sub scopes of the IAF MLA for which the CAB has been accredited by NiNAS.

End of Agreement for Use of the IAF MLA Mark between NiNAS and its accredited Conformity Assessment Body.

On behalf of the accredited CAB

On behalf of NiNAS

Signature:

Signature:

Designation:

Designation:

Date:

Date: